

IGF WHEREABOUTS FAQ July 2021

***** INFORMATION SPECIFIC TO THE OLYMPIC GAMES *****

Do I need to continue providing my whereabouts in ADAMS if I am going to the Olympic Games?

Yes. Do not forget to submit accurate detailed Whereabouts Information!

Please make sure that you provide your 60-minute time slot, overnight accommodation, amongst others, and full details of your location to enable Doping Control Officers to locate you, **for example building name, floor number and room number**.

Generic whereabouts entries such as “Olympic Village”, “Tokyo”, “Olympics”, etc are not sufficient and may result in the recording of a Missed Test or Filing Failure.

60 Min Time Slot:

You are required to provide one specific 60-minute time slot a day between 05:00 and 23:00 where you will be available and accessible for testing at a specific location during the Olympic Games.

If a Doping Control Officer cannot find you during the one-hour slot either due to inaccurate or incomplete information, this may result in a Missed Test.

Overnight Accommodations Entry

The address of where you will be sleeping at the end of the day, with full details such as the building name, floor number and room number, and any details needed to enable a Doping Control Officer to reach you.

Competition Entry:

Men

Label: Olympic Men's Golf Competition | Time: Default All Day | Date: 29 July-1 August
Address: KCC – 3398, Kasahata, Kawagoe City, Saitama, 350-1175, Japan

Women

Label: Olympic Women's Golf Competition | Time: Default All Day | Date: 4-7 August
Address: KCC – 3398, Kasahata, Kawagoe City, Saitama, 350-1175, Japan

Why do I need to make sure that my whereabouts are accurate in ADAMS?

If a Doping Control Officer is unsuccessful in testing you due to inaccurate or incomplete whereabouts information associated with a 60-minute time slot in ADAMS, a **Missed Test** may be declared against you.

It is very important to update your whereabouts in ADAMS in advance as often as needed. Athletes can easily update their whereabouts using the Athlete Central app.

If your whereabouts are inaccurate (but do not result in an unsuccessful testing attempt during the 60-minute slot) or you miss a deadline given by the IGF, a **Filing Failure** may be declared against you.

Any combination of **three Missed Tests and/or Filing Failures within a 12 month period** is considered an **Anti-Doping Rule Violation (ADRV)** for which you may be sanctioned by the IGF with a period of Ineligibility as per 10.3.2 of the 2021 IGF Anti-Doping Policy (Art. 2.4 ADRV) that could affect your participation in the Olympic Games.

What whereabouts information is required in ADAMS in general during the quarter?

- **Overnight Accommodations Entries:** the full address of the places where you will be staying overnight at the end of a given day (e.g. home, temporary lodgings, hotel, etc);
- **60 Min Time Slots:** one specific 60-minute time slot between 5am and 11pm each day where you will be available and accessible for testing at a specific location;
- **Regular Activities:** the name and address of each location where you will practice, train, or conduct any other regular activity, as well as the usual timeframes for such regular activities; and
- **Competition Entries:** your Competition schedule, including the name and address of each location where you are scheduled to compete during this period and the date(s) on which you are scheduled to compete at such location(s).

TECHNICAL REQUIREMENT IN ADAMS for the end of Q3:

Unless your National Anti-Doping Organisation (NADO) has required you to submit your RTP whereabouts after 8 August, you will need to add **“filler information”** for the days of the quarter you are not in the RTP in order to be able to submit your Q3 calendar in ADAMS.

To do this for the period from 9 August until 30 September 2021, create an **Overnight Accommodation** address called **“Not in the IGF RTP”**, fill the required address lines in with “xx” and choose Switzerland for example as a country. Include this overnight accommodation with **any one hour slot** (such as 6-7am) for the days of the two quarters when you are not in the IGF RTP. The system will require an Overnight Accommodation and one-hour slot for the above dates even if you are not in the IGF RTP during those dates.

What is the 60 Min Time Slot Entry?

You are required to provide, for each day of the time period, one specific 60-minute time slot between 05:00 and 23:00 where you will be available and accessible for testing at a specific location.

To reduce the likelihood of inadvertently receiving a missed test, it is suggested that you identify your 60-minute time slot at a time and place that is a predictable part of your day and less likely to change (e.g. when and where you wake-up, go to bed etc.). If your plans change and you will no longer be at that location at the time you indicated, you must update your information to identify a new time slot and/or a new location before the original slot comes into effect. You may do this up to one minute before the 60-minute time slot. Although you are not obliged to account for your whereabouts every hour of the day, if a Doping Control Officer fails to locate you at this designated 60-minute location, a Missed Test may be declared against you.

What is a Regular Activities Entry?

Regular Activities entries are intended for regular routines like work, school and practice. However, an activity is only 'regular' if it is conducted as part of a standard schedule or practice. For example, if you practice every Friday from 08:00 - 10:00 at a particular location, this qualifies as a regular activity and should be disclosed in your whereabouts. However, **if the day on which you practice varies from week to week, this does not need to be disclosed as a 'regular activity.'** In this case, you would NOT enter a regular activity.

Note: Please keep in mind that if you enter a regular activity entry, you should always include a start and end time for that entry so that it does not default to "All Day".

What is a Competition Entry?

A Competition entry should include the name of the tournament as the label of that entry. The golf course address details with city and country should be included on that entry as well. The Competitions entry will default to All Day. Note: Anticipate that you will make the cut and adjust the dates at that time, if necessary.

Do I have to enter a Travel Entry?

You are only required to enter a travel entry if you are unable to identify a 60-minute time slot or overnight accommodations entry due to extended travelling circumstances that would preclude you from providing that information.

See the IGF Whereabouts Guide for steps on how to create a Travel Entry in ADAMS.

I do not know where I will be for the entire quarter. How am I supposed to complete my whereabouts?

In this case, you should provide the best information you have at the time and then update it regularly as soon as more details become available or are confirmed.

Note: set daily or regular reminders to ensure your whereabouts are always accurately updated.

As an example, if you plan to compete in a tournament and do not have the exact address of a hotel where you will be staying, fill it in with the best of your knowledge. The label on that entry could be "Official Hotel during Tournament Name" and address details for that entry would be "TBD" with correct City and Country included. If you enter whereabouts in this manner, please make sure you update the entries when the address details are confirmed as you are held accountable for providing accurate and complete whereabouts information.

Up until when can I update my whereabouts?

Just before when a submitted detailed whereabouts entry starts. The one-hour slot for example may be updated up until the minute before.

However, an update to a one-hour slot or other entry will not be accepted after the time has passed in the associated country, even if the one-hour slot time for example has not yet been reached in the country where you are updating your whereabouts due to the time difference.

Is there an App I can use to update my whereabouts?

Yes, Athlete Central. It is only available for athlete ADAMS accounts, not athlete agents.

What do I do if I need to update my whereabouts and do not have Internet access?

If you have successfully activated the SMS function in ADAMS (steps in the IGF Whereabouts Guide), **you can use the SMS function to send a SMS update on the same day as the information that needs to be changed.**

Once you have activated your phone for the SMS option, you can send updated information via your phone to:

- +44 7781480710 (non-US based athletes)
- 1 641 847 0066 (for US-based athletes)

Do I need to provide whereabouts while at a tournament?

Yes, you must provide whereabouts using the competitions entry, overnight accommodation and 60-min time slots.

Who do I contact if I have questions on ADAMS and whereabouts information?

If have any questions related to this material, please contact the IGF at OlympicRTP@igfmail.org