



Welcome to the Tokyo 2020 Press Operations Newsletter

Greetings from Tokyo! We hope you and your family and friends welcomed in the new year in good health. We at Tokyo 2020 are proceeding with our preparations, and we will continue to make every effort to ensure safety in hosting the Games this year. We look forward to seeing you this summer.

This newsletter includes a notice on the Stakeholder Briefing on Playbook that will be held online on 10 February, as well as the latest updates on official accommodations and spectrum application.

If you have any questions, please do not hesitate to contact us at: pressoperations@tokyo2020.jp
We are more than happy to assist you.

NISHIMURA Ryo
Head of Press Operations

1. Stakeholder Briefing on Playbook

The Tokyo 2020 Games Delivery Office will host a Stakeholder Briefing on Playbook for accredited media on 10 February 2021 from 20:00 to 21:30 (Japan Standard Time). This is an online briefing and will provide an introduction to the plans for a safe and successful Games that are described in the Playbook. Attending media will hear from the IOC, IPC and Tokyo 2020 and have the opportunity to ask questions. An invitation with details on how to apply for this briefing has been sent to accredited media organisations and is also available on the Press Operations Extranet. Please note that capacity for this online briefing is limited.

2. Accommodation

A notification has been sent to media with official media hotel reservations for the Olympic Games that the accommodation allocation plans for 2021 will start being available on the Accommodation Management System (AMS) as soon as they are ready, and that the deadline for concluding the MOU Addendum will be pushed back accordingly. The accommodation allocation plan for the Paralympics is currently under preparation, and information will be notified on a later date. Please refer to the latest message sent via the Accommodation Management System for more details.

3. Spectrum

The fourth edition of the Spectrum Management Plan, the second edition of the Spectrum Application Guide and the updated Test & Tagging Guide were announced. Please note that all spectrum usage (including all radio equipment, wireless cameras, wireless microphones, personal mobile radios and other wireless data transmission devices) require authorisation from Tokyo 2020, regardless of whether licenses were obtained in or outside of Japan.

Spectrum application must be submitted via the Spectrum Order Portal in the Rate Card system. Spectrum application already received have been processed. The Extraordinary Application period for spectrum reopened on 1 February 2021, and early application is highly recommended.

Please see the link below for further details.

<https://tokyo2020.org/en/organising-committee/environmental-arrangement/>

Extraordinary Application

Application Period	Notification Schedule
1 February – 5 September 2021	From 1 May 2021

Tokyo 2020 Press Operations Extranet

The Tokyo 2020 Press Operations Extranet is a website where members of the media can find helpful information prior to the Games, details about the Rate Card, Accreditation, Accommodation and Transport as well as key dates.

Please register through the following site.

<https://extranet.tokyo2020.org/press>

IMPORTANT: You will need to have an Office 365/Microsoft account to register and log onto the PRS Extranet.

Contacts:

General Enquiries: pressoperations@tokyo2020.jp

Press Service Enquiries (Transport, Rate Card): pressservices@tokyo2020.jp

Accommodation: Accommodation_prs@tokyo2020.jp

Accreditation: acr.media@tokyo2020.jp

Spectrum: spectrum@tokyo2020.jp



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